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| **Date** | **Topic** | **Template** | **Email to** |
| Nov. 01 | Students in SWE598 will submit Project detail proposal to the GS committee | SWE598-Proposal-template  Submission-template-GS | Nora Aldahash: [naldahash@KSU.EDU.SA](mailto:naldahash@KSU.EDU.SA) |
| Nov. 8 | Feedback on master project will be send to the student/supervisor |  |  |
| Nov. 8 | Thesis Student (enrolled for master proposal acceptance) will submit their proposal to the GS committee for review | CCIS-Master-Proposal-templates    Submission-template-GS | Nora Aldahash: [naldahash@KSU.EDU.SA](mailto:naldahash@KSU.EDU.SA) |
| Nov 23 | Feedback on master thesis proposal will be send to the student/supervisor |  |  |
| Nov 24 | Submission of Progress Report for the one who are not willing to defend thesis this term | Progress-report-template | Nora Aldahash: [naldahash@KSU.EDU.SA](mailto:naldahash@KSU.EDU.SA) |
| Nov 27 | Thesis Student (enrolled for master proposal acceptance) will submit their modified proposal to their supervisor (and CC to GS committee) to upload in the system for approval by the dept council |  | Supervisor please inform GS committee to add it in the majalis |
| Nov 27 | Students who are ready for master thesis defence will send their thesis draft to their supervisor to upload in the system and to form the exam committee during the dept meeting |  | Supervisor please inform GS committee to add it in the majalis |
| Nov 28 | Dept council to approve thesis proposal and exam committee |  |  |
| Nov 30 | New students who are willing to pursue master thesis will submit an agreement form with their prospective supervisor with one paragraph thesis statement |  | Nora Aldahash: [naldahash@KSU.EDU.SA](mailto:naldahash@KSU.EDU.SA) |
| Jan 04 | Submission of Master Project Reports and final version of Master Theses to the corresponding examiners and then schedule the presentations during the final exams |  | Please also inform Nora Aldahash: [naldahash@KSU.EDU.SA](mailto:naldahash@KSU.EDU.SA) |